

Woodlands Homeowners Association
Fine Policy and Procedure
(based on Idaho Code 55-115 “Fine Statute”)
Updated 11/2014

A. Board’s Procedure

1. A Courtesy notice of the violation and request for compliance will be delivered by mail to the homeowner’s last known address.
 - a. Describe specifically the violation.
 - b. Describe the reasonable fine to be imposed based on the current Fine Schedule. Include whether the fine will be for a single occurrence or a continuing amount that will increase over time.
 - c. Give notice of the Board’s Hearing Meeting to be set at least 30 days from written notice.
 - d. Give notice that the Board will vote to impose said fine based on whether the violation has been fully or partially resolved prior to the Hearing Meeting.
2. Vote at the Hearing Meeting. At the Hearing Meeting :
 - a. The Board will review violation notices, having allowed at least 30 days for

compliance.

- b. Determine if the violation has been fully resolved, partially resolved or unresolved.
- c. By majority vote, impose fines stated in written notice for unresolved violations.
- d. For partially or temporarily resolved violations, set a follow up date for review.

3. Notify homeowner of the findings of the Board.

B. The Association shall not:

- 4. Use any portion of any fine for remuneration of any board member or agent of the board. This policy does not apply to attorney's fees.

**Woodlands Homeowner's Association
Board of Directors**